

Virginia Association of the Technology Student Association

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October 30, 2006

TO: South Central Region Technology Education Teachers

FROM: Lynn Basham, State Specialist for Technology Education
Virginia Department of Education

SUBJECT: South Central Region Technology Student Association Rally
November 4, 2006 – 10:00 a.m. to 3:00 p.m.
Science Museum of Virginia

We are pleased to announce that the South Central Region TSA Rally will be held November 4, 2006 at the Science Museum of Virginia, 2500 West Broad Street, Richmond, Virginia. The regional rally will provide an opportunity for students to increase their knowledge about technology, the benefits of TSA membership and strengthen their leadership abilities. Students and teachers will receive the latest information about the competitive events that will be offered at the South Central Region Spring Fair and Technosphere '07.

The South Central Regional TSA officers have planned several exciting activities. Onsite check-in will open at 10:00 a.m. The opening general session will start promptly at 10:15 a.m. The opening general session will feature the South Central Regional TSA officers, and information about scholarships, community service projects, and special recognition opportunities for students.

After the general session, the students will participate in various leadership and technology based sessions and team building activities. These events will increase students' academic and technical knowledge and provide an opportunity to meet other TSA members in the region. A tentative agenda is included in this packet. The program will end at 3:00 p.m.

Time will be provided in the schedule for students to purchase a Subway lunch of sandwich, chips, cookies and a drink. All lunch items will be purchased and paid for onsite. The cost of the lunch is \$5.00. If you purchase your lunch via check, make the check payable to Short Pump Middle School. Time will also be provided in the schedule for students to view the museum exhibits.

To register for the South Central Fall Region Rally, registration fees must be submitted during onsite check-in on Saturday. Make your South Central Region Rally checks payable to Virginia TSA. Mr. Turner will collect the checks and submit them to Virginia TSA following the regional rally.

We look forward to seeing you there!

LB/GRW/ahr

c: Sam Turner
George R. Willcox
Enclosures



Learning To Live In A Technical World™

General Information

TENTATIVE AGENDA (SCHEDULE)

9:00 a.m.	Officers arrive
10:00 - 10:15	Registration Opens
10:15 - 10:45	General Session Welcome Rally Overview Recess to workshops
10:45 - 12:00	Leadership Workshops
12:00 - 12:55	Lunch and Door Prizes
1:00 - 2:30	Teambuilding Activities
2:30 - 3:00	Closing Ceremony and Adjournment



Student cost

Registration \$5.00

Submit registration form and checks payable to *Virginia TSA* at registration check-in on Saturday.

Lunch \$5.00

Lunch for the fall rally will be \$5.00 per person. Lunch will be provided by the South Central Regional TSA Officers and Advisors. Make checks payable to *Short Pump Middle School*.

Directions

Science Museum of Virginia, 2500 West Broad Street, Richmond, VA 23220. Please use Mapquest to obtain detail directions to the museum from your location. The URL: www.mapquest.com

Questions

If you have questions, please contact Mr. Sam Turner, Fall Rally Chair, at 804 360-0800 or smtturner@henrico.k12.va.us; or contact Ms. Lynn Basham, State Specialist for Technology Education at lynn.basham@doe.virginia.gov, 804 786-4210.

REGIONAL RALLY REGISTRATION PROCEDURES

Suggested Steps for Completing Forms:

- STEP ONE:** Announce dates, location, and purpose of Regional Rally to each class.
- STEP TWO:** Obtain appropriate field trip approval for attendance and transportation to the Regional Rally.
- STEP THREE:** Duplicate Regional Rally overview information, conduct, liability, and medical release forms for students to complete and return to their advisor.
- STEP FOUR:** Chapter advisors must keep all copies of their student's conduct, liability, and medical release forms. Do not mail these forms to Virginia TSA. However, chapter advisors must mail Virginia TSA the School Forms Verification Affidavit contained in this packet. The Rally Registration Form, and School Forms Verification Affidavit must be carried to the rally.
- STEP FIVE:** Secure funds for Regional Rally participation in order to pay for registration, meals, transportation, etc.
- STEP SIX:** Obtain check for student registration fees from school financial officer payable to Virginia TSA.
- STEP SEVEN:** Submit all forms and fees to at the Regional Rally on November 4. Mr. Sam Turner will collect all forms and fees.

**2006 SOUTH CENTRAL REGIONAL RALLY REGISTRATION FORM
November 4, 2006**

Please return this form to VIRGINIA TSA

(PLEASE PRINT OR TYPE)

School Division:	Grades Offered in School:
School Name:	School Phone: () School Fax: ()
School Address:	
City:	State: Zip:
Lead Chapter Advisor:	Home Phone: ()
Advisor's Email Address:	

REGISTRATION FEE PER STUDENT: \$5.00

The registration is \$5.00 per student.

TOTAL Amount enclosed: \$ _____ Check # _____

Make checks payable to Virginia TSA and submit all forms and fees to Mr. Sam Turner during registration check-in on Saturday.

**PERSONAL LIABILITY FORM
VIRGINIA TSA
2006-2007**

No student or child attendee will be allowed to participate in Virginia TSA Regional or state activities unless the chapter advisor has an original copy of this form at all times.

REQUIRED BY: STUDENT/CHILD CONFERENCE ATTENDEES

CHAPTER ADVISOR MUST MAINTAIN A COPY OF THIS FORM AT THE SCHOOL AND BRING THE ORIGINAL COPY TO THE REGIONAL RALLY.

Name of participant: _____

School: _____

Address: _____

Home phone: _____ School phone: _____

"I hereby agree to release the Virginia Association of the Technology Student Association, its representatives, agents, servants, and employees for liability for any injury to above named person at any time while attending the Virginia TSA conference and activities, including travel to and from such activities, excepting only such injury or damage resulting from willful acts of such representatives, agents, servants, and employees."

"I do voluntarily authorize representatives of Virginia TSA to obtain emergency medical treatment for the above named person as deemed necessary."

"I agree to indemnify and hold harmless the representatives of the Virginia Association of the Technology Student Association and said TSA State Coordinator and/or conference management staff for any and all claims, demands, actions, rights of action, and/or judgments by or on behalf of the above named person arising from or on account of said procedures and/or treatment rendered in good faith and according to accepted medical standards."

Regional Rally – November 4, 2006

Parent/Guardian Signature Student Participant Signature Date

Regional Fair - March 10, 2007

Parent/Guardian Signature Student Participant Signature Date

State Conference - April 27-April 29, 2007

Parent/Guardian Signature Student Participant Signature Date

NOTE: Chapter advisors may use the same form for all 2006-2007 TSA events provided each event is properly signed and dated.

<<< Do not mail this form to Virginia TSA >>>

**VIRGINIA TSA DELEGATE
CONDUCT PRACTICES AND PROCEDURES
2006-2007 AGREEMENT FORM**

1. "Delegate" shall mean any TSA member (voting/non-voting) attending the conference.
2. There shall be no defacing of public property. The individual(s) or chapter(s) responsible must pay any damages to the property or furnishings in the hotel rooms or building.
3. Delegates shall keep their advisors informed of their activities and/or whereabouts at all times.
4. Delegates should be prompt and prepared for all activities.
5. Delegates should be financially prepared for all possibilities.
6. Delegates not staying at the official conference hotels shall return to their legal residence by curfew or immediately following the last scheduled event.
7. No alcoholic beverages, narcotics or firearms, in any form, shall be possessed by delegates, alumni or other conference attendees at any time, under any circumstances.
8. No delegates shall leave the conference site unless accompanied by the Chapter Advisor(s) and/or chaperone(s).
9. Delegates and Voting Delegates are required to attend all general sessions and activities assigned, including workshops, competitive events, committee meetings, etc. for which they are registered, unless engaged in some specific assignment taking place at the same time.
10. Identification badges must be worn at all times by all persons in conference attendance.
11. Chapter Advisors will be responsible for their delegates' conduct en route to the conference, during the conference, and during delegates' return to home school.
12. Delegates violating or ignoring any of the conduct rules will subject their entire delegation to being unseated and their candidates or competitive event participants to being disqualified. Individual delegates may be sent home immediately at their own expense.
13. Curfews will be enforced (all delegates will be in assigned rooms by the announced times).
14. Casual wear will be accepted only during specific social functions, as designated.
15. The Virginia TSA Standards Review Committee reserves the right to dismiss any delegate from the conference for inappropriate actions.

I have read, I understand, and I agree to conduct myself according to the conduct practices and procedures listed above.

Student Delegate Signature

Parent Signature

The parent must initial each event for which this form applies:

Regional Rally: November 4, 2006 _____

Regional Fair: March 10, 2007 _____

State Conference: April 27-April 29, 2007 _____

Chapter advisors may use the same form for all Virginia TSA sponsored events provided the form is properly signed and initialized where applicable. Chapter Advisors are responsible for maintaining the form. The original form must accompany the chapter advisor at all times at a Regional or State TSA event.

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**MEDICAL RELEASE FORM
VIRGINIA TSA
2006-2007**

**REQUIRED BY: STUDENT/CHILD CONFERENCE ATTENDEES
CHAPTER ADVISOR MUST MAINTAIN A COPY OF THIS FORM AT THE SCHOOL AND BRING
THE ORIGINAL COPY TO THE REGIONAL RALLY.**

Student: _____ Social Security # _____

Advisor: _____

School: _____

Medical Information (Print Clearly)

1. Known drug allergies: _____

2. Last tetanus received: _____

3. Describe any history of heart condition, diabetes, asthma, epilepsy or rheumatic fever, etc: _____

4. Medication currently being taken: _____

5. Physical restrictions (swimming, running, etc.) _____

6. Other conditions:

7. Physician: _____ Work: _____ Home: _____

8. Relative: _____ Work: _____ Home _____

9. Name of medical insurance company: _____ Policy # _____

10. I hereby give permission for emergency medical treatment of _____ (Name of Student/Child) while attending conferences and leadership activities of Virginia TSA.

11. The parent must initial each event for which this form applies:

Regional Rally: November 4, 2006 _____

Regional Fair: March 10, 2007 _____

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