

Virginia Association of the Technology Student Association

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September 24, 2008

TO: Blue Ridge Regional Technology Education Teachers

FROM: LaTasha M. Watson, State Advisor
Virginia TSA

SUBJECT: Blue Ridge Regional Technology Student Association Fall Rally
November 8, 2008 – 8:30 am to 1:00 pm
Virginia Western Community College

We are pleased to announce that the Blue Ridge Regional TSA Rally will be held November 8th at Virginia Western Community College. The regional rally will provide an opportunity for students to increase their knowledge about technology, the benefits of TSA membership and strengthen their leadership abilities. Students and Advisors will receive the latest information about the competitive events that will be offered at the Blue Ridge Regional Fair and Technosphere.

The Blue Ridge Regional TSA officers have planned several exciting activities. Check-in will be from 8:30 a.m. – 8:45 a.m. The opening general session will start promptly at 9:00 a.m. The opening general session will include information from the Blue Ridge Regional Officers pertaining to the regional updates, and general information for participants that day.

After the general session, the students will participate in various workshops in leadership and problem solving.

A tentative agenda is included in this packet. The program will end with lunch for TSA members and Advisors as well as teacher workshop participants in the Virginia Western cafeteria from 12:00pm until closing at 1:00pm

To register, mail registration forms to Mr. Vic Terry, Lord Botetourt High School, 1435 Roanoke Road, Daleville Virginia, 24083, by Friday, October 24, 2008. A fee of \$15 per student and advisor should be included with registration. Make check payable to Lord Botetourt TSA. We look forward to seeing you there!

c: Michael Johnson
Victor Terry
Lynn Basham



Enclosures

“Learning To Live In A Technical World”

Tentative Agenda

8:30 - 8:45 Check In
9:00 General Opening Session
Welcome – Program for the day
9:15 Workshop Session I
10:30 Workshop Session II
11:15 Workshop Session III
12:00 Guest Speaker - Lunch
1:00 Closing



General Information

Student Registration: Registration \$15.00

**Mail
Registration forms to:** Mr. Vic Terry
Lord Botetourt High School
1435 Roanoke Road
Daleville, VA 24083

Registration Deadline: October 24, 2008

Questions: If you have additional questions, please contact
Victor Terry, vterry@bcps.k12.va.us

REGIONAL RALLY REGISTRATION PROCEDURES

Suggested Steps for Completing Forms:

- STEP ONE:** Announce dates, location, and purpose of Regional Rally to each class.
- STEP TWO:** Obtain appropriate field trip approval for attendance and transportation to the Regional Rally.
- STEP THREE:** Duplicate Regional Rally overview information, conduct, liability, and medical release forms for students to complete and return to their advisor.
- STEP FOUR:** Chapter advisors must keep all copies of their student's conduct, liability, and medical release forms. Do not mail these forms to Virginia TSA.

A copy of the Rally Registration Form and School Forms Verification Affidavit must be carried to the rally.
- STEP FIVE:** Chapter advisors must mail Virginia TSA the School Forms Verification Affidavit contained in this packet.
- STEP SIX:** Secure funds for Regional Rally participation in order to pay for registration, meals, transportation, etc.
- STEP SEVEN:** Mail all forms and Check to Lord Botetourt High School by October 24.

**2008 Blue Ridge REGIONAL RALLY REGISTRATION FORM
NOVEMBER 8, 2008**

Please return this form to Lord Botetourt High School

(PLEASE PRINT OR TYPE)

School Division:	Grades Offered in School:
School Name:	School Phone: () School Fax: ()
School Address:	
City:	State: Zip:
Lead Chapter Advisor:	Home Phone: ()
Advisor's Email Address:	

REGISTRATION FEE PER STUDENT: \$15.00

Mail the registration form and fees by October 24, 2008 to:

Mr. Vic Terry
Lord Botetourt High School
1435 Roanoke Road
Daleville, VA 24083

**PERSONAL LIABILITY FORM
VIRGINIA TSA
2008-2009**

No student or child attendee will be allowed to participate in Virginia TSA Regional or state activities unless the chapter advisor has an original copy of this form at all times.

REQUIRED BY: STUDENT/CHILD CONFERENCE ATTENDEES

CHAPTER ADVISOR MUST MAINTAIN A COPY OF THIS FORM AT THE SCHOOL AND BRING THE ORIGINAL COPY TO THE REGIONAL RALLY.

Name of participant: _____

School: _____

Address: _____

Home phone: _____ School phone: _____

"I hereby agree to release the Virginia Association of the Technology Student Association, its representatives, agents, servants, and employees for liability for any injury to above named person at any time while attending the Virginia TSA conference and activities, including travel to and from such activities, excepting only such injury or damage resulting from willful acts of such representatives, agents, servants, and employees."

"I do voluntarily authorize representatives of Virginia TSA to obtain emergency medical treatment for the above named person as deemed necessary."

"I agree to indemnify and hold harmless the representatives of the Virginia Association of the Technology Student Association and said TSA State Coordinator and/or conference management staff for any and all claims, demands, actions, rights of action, and/or judgments by or on behalf of the above named person arising from or on account of said procedures and/or treatment rendered in good faith and according to accepted medical standards."

Regional Rally – November 8, 2008

Parent/Guardian Signature Student Participant Signature Date

Regional Fair - March 7, 2009

Parent/Guardian Signature Student Participant Signature Date

State Conference – May 1-3, 2009

Parent/Guardian Signature Student Participant Signature Date

NOTE: Chapter advisors may use the same form for all 2008-2009 TSA events provided each event is properly signed and dated.

<<< Do not mail this form to Virginia TSA >>>

**VIRGINIA TSA DELEGATE
CONDUCT PRACTICES AND PROCEDURES
2008-2009 AGREEMENT FORM**

1. "Delegate" shall mean any TSA member (voting/non-voting) attending the conference.
2. There shall be no defacing of public property. The individual(s) or chapter(s) responsible must pay any damages to the property or furnishings in the hotel rooms or building.
3. Delegates shall keep their advisors informed of their activities and/or whereabouts at all times.
4. Delegates should be prompt and prepared for all activities.
5. Delegates should be financially prepared for all possibilities.
6. Delegates not staying at the official conference hotels shall return to their legal residence by curfew or immediately following the last scheduled event.
7. No alcoholic beverages, narcotics or firearms, in any form, shall be possessed by delegates, alumni or other conference attendees at any time, under any circumstances.
8. No delegates shall leave the conference site unless accompanied by the Chapter Advisor(s) and/or chaperone(s).
9. Delegates and Voting Delegates are required to attend all general sessions and activities assigned, including workshops, competitive events, committee meetings, etc. for which they are registered, unless engaged in some specific assignment taking place at the same time.
10. Identification badges must be worn at all times by all persons in conference attendance.
11. Chapter Advisors will be responsible for their delegates' conduct en route to the conference, during the conference, and during delegates' return to home school.
12. Delegates violating or ignoring any of the conduct rules will subject their entire delegation to being unseated and their candidates or competitive event participants to being disqualified. Individual delegates may be sent home immediately at their own expense.
13. Curfews will be enforced (all delegates will be in assigned rooms by the announced times).
14. Casual wear will be accepted only during specific social functions, as designated.
15. The Virginia TSA Standards Review Committee reserves the right to dismiss any delegate from the conference for inappropriate actions.

I have read, I understand, and I agree to conduct myself according to the conduct practices and procedures listed above.

Student Delegate Signature

Parent Signature

The parent must initial each event for which this form applies:

Regional Rally: November 8, 2008 _____

Regional Fair: March 7, 2009 _____

Technosphere: May 1-3, 2009 _____

Chapter advisors may use the same form for all Virginia TSA sponsored events provided the form is properly signed and initialized where applicable. Chapter Advisors are responsible for maintaining the form. The original form must accompany the chapter advisor at all times at a Regional or State TSA event.

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**MEDICAL RELEASE FORM
VIRGINIA TSA
2008-2009**

**REQUIRED BY: STUDENT/CHILD CONFERENCE ATTENDEES
CHAPTER ADVISOR MUST MAINTAIN A COPY OF THIS FORM AT THE SCHOOL AND BRING
THE ORIGINAL COPY TO THE REGIONAL RALLY.**

Student: _____ Social Security # _____

Advisor: _____

School: _____

Medical Information (Print Clearly)

1. Known drug allergies: _____
2. Last tetanus received: _____
3. Describe any history of heart condition, diabetes, asthma, epilepsy or rheumatic fever, etc: _____

4. Medication currently being taken: _____
5. Physical restrictions (swimming, running, etc.) _____
6. Other conditions:
7. Physician: _____ Work: _____ Home: _____
8. Relative: _____ Work: _____ Home _____
9. Name of medical insurance company: _____ Policy # _____
10. I hereby give permission for emergency medical treatment of _____ (Name of Student/Child) while attending conferences and leadership activities of Virginia TSA.
11. The parent must initial each event for which this form applies:
Regional Rally: November 8, 2008 _____
Regional Fair: March 7, 2009 _____
Technosphere: May 1-3, 2009 _____

Chapter advisors may use the same form for all Virginia TSA sponsored events provided the form is properly signed and initialized where applicable. Chapter Advisors are responsible for maintaining the form. The original form must accompany the chapter advisor at all times at a Regional or State TSA event.

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