

Virginia Association of the Technology Student Association

September 24, 2008 (updated)

TO: Technology Teachers

FROM: LaTasha Watson, State Advisor
Virginia TSA

SUBJECT: Technology Student Association Affiliation

Welcome to a new year of exciting possibilities and opportunities! As a technology teacher, you are driven to provide your students with every opportunity to explore the dynamics of technology and the role TSA can contribute to your students' understanding about the technical world. We encourage you to include TSA activities as an integral co-curricular part of your classroom and laboratory instruction. There are events and activities available for all students. Please consider the opportunities you can provide for your students by joining the only student organization which focuses specifically on students enrolled in technology education.

We encourage you to affiliate your local chapter with National TSA early in the school year so your students may receive the full benefit of the state and national membership. Virginia TSA and National TSA provide a unified annual membership package. Affiliation, which is conducted online through the national website, will begin in September. ***This year each chapter will receive a free competitive event guide tri-fold with affiliation.***

There are two membership options available to students and schools. The options are provided below:

1. Individual students may affiliate within a chapter. Each chapter is required to have a minimum of 10 members.
2. Entire chapters may affiliate using the Chapter Affiliation Program also known as CAP. CAP membership is effective in chapters where students rotate through a technology education class for a portion of the year. Large chapters may also be interested in the CAP membership, which allows chapters to affiliate on a "flat fee" basis with an unlimited number of students. In order to take advantage of the CAP membership, advisors must enter their ENTIRE roll when affiliating.

The affiliation deadline for non-interrupted services is November 17, 2008. If you affiliate by November 17th, you will receive uninterrupted service, recognition of continuous annual chapter affiliation, a gold seal affiliation certificate, and a complimentary copy of the *2008/09 TSA Information Directory*. Only chapter affiliations received by the close of business on November 17th will be eligible for these bonus benefits. Affiliations completed online are not processed until dues are received by the national office through a school purchase order, credit card number, or check.

We look forward to working with you to promote technological literacy for your students. To find out more about Virginia TSA, visit the association Web site at www.vatsa.org. If you have any questions, please call LaTasha Watson at 804 524-8989 ex 1119 (w), 804 524-6807 (f), or email tsa@vatsa.org.

LW/ahr

c: Lynn Basham
George R. Willcox

Virginia Association of the Technology Student Association



CHAPTER AFFILIATION INSTRUCTIONS

Technology Student Association
1914 Association Drive
Reston, VA 20191-1540
Phone 703/860-9000
FAX 703/758-4852
www.tsaweb.org

- Each member pays all applicable state and national dues.
- To order publications go to <http://tsa.timberlakepublishing.com/content.asp?contentid=790>.
- To add members throughout the school year, follow the regular online procedure.

**Chapters may affiliate at any time during the school year; however,
chapters that affiliate by November 17, 2008 will receive:**

Uninterrupted service

TSA 2008-2009 Directory

Gold Seal affiliation certificate

DIRECTIONS FOR AFFILIATION

To Affiliate ONLINE

1. Go to the TSA website, www.tsaweb.org and go to **Membership**. Click on **Online Affiliation**.
2. Hit the **Affiliation Instructions** button on the menu.
3. Hit **Chapter Affiliation** on the Welcome page.
4. On the **Chapter Login** page, select **To Affiliate**.
5. Enter your school information for the upcoming year, including Contact Information. Input your roster for 40 students or less, hitting Save after each student. Unless otherwise instructed, click on the e-mail link to attach larger rosters.
6. Complete the **Type of Affiliation** screen.
7. Continue to **Chapter Information Review and Payment**.
8. Verify the information on the invoice. Return to **Chapter Information** if changes are necessary.
9. Input the payment information. **Input a purchase order number or credit card number**. Once you have verified your information and wish to affiliate, hit Submit one time only. Continuing to hit Submit will charge a credit card multiple times.
10. You and TSA will receive an e-mail of the summary page.
11. Select the **Home** option in the upper left-hand corner to return to the Home page.
12. If you completed all these steps you are affiliated.

***Virginia TSA chapters should also complete the next page and mail it
to Virginia TSA***

Virginia Association of the Technology Student Association

Chapter Name: _____

Advisor Name and Phone #: _____

Region Name: _____

Circle Chapter Type: Middle School High School

List the names of chapter officers below

- | | |
|--------------------------|----------------------------|
| 1. <u>President</u> | 6. <u>Sergeant-at-Arms</u> |
| 2. <u>Vice President</u> | 7. <u>Historian</u> |
| 3. <u>Secretary</u> | 8. <u>Parliamentarian</u> |
| 4. <u>Treasurer</u> | 9. _____ |
| 5. <u>Reporter</u> | 10. _____ |

Signature of Chapter Secretary: _____

Date: _____

Name of Additional Chapter Advisor(s):

Mail to:

Virginia TSA
P O Box 9045, VSU, Petersburg, VA 23806
Phone: (804) 524-8989 ext 1119 Fax: (804) 524-6807 email: tsa@vatsa.org
Website: www.vatsa.org

General Advice to Advisors

PO Box 9045, VSU, Petersburg, VA 23806
Phone: (804) 524-8989 ext 1119 Fax: (804) 524-6807 email: tsa@vatsa.org
Website: www.vatsa.org

Virginia Association of the Technology Student Association

Hints for starting a TSA chapter in your school:

1. Use the TSA Activities in your classroom. Why reinvent the wheel?
2. Visit TSA events as a judge or chaperone to get the “inside scoop” without having your own chapter around to be supervised.
3. Call and ask other TSA advisors' in your area for hints and help. Your state advisor or CTE Director should be able to provide willing mentors.
4. Start out small. TSA chapters can be affiliated with 1-2 members. If a few want the opportunity, provide it!
5. When competing, provide each student with his or her own set of rules. This appropriately places the responsibility for competition on the student.
6. Let your officers be more than a figurehead. The treasurer needs to solicit funds, the reporter needs to provide publicity for the local paper, and the historian creates an archive and produces bulletin boards.
7. Fundraise early and often. Parents are a great asset, if you ask.
8. Publicize your successes. Take your students to school board meetings, display your trophies in the main office, and write press releases for local newspapers.
9. Keep a visual archive. This not only inspires future members, but also keeps the memories alive.
10. Create a local TSA newsletter for parents and interested supporters such as the school superintendent, CTE director, and principal.
11. Create a local website for TSA news and events. This is a cheap and easy way to keep locals informed of your chapter events. Be certain to provide a button or form that identifies ways to donate funds to your chapter.
12. Stay up to date by visiting the Virginia TSA website at www.vatsa.org.

Virginia TSA Calendar of Events 2008-2009

Date	Event	Location
July 1	Virginia TSA Back-to-School Affiliation Packet Available	www.vatsa.org
August 1	Virginia Scene Special Edition Affiliation Membership Mailing to all Schools (and Posted Online)	Richmond
August 6- August 8	VTEA Summer Conference	Virginia Beach, Virginia
August 4	Virginia Scene Articles Due	tsa@vatsa.org
September 6	Executive Council Meeting	Petersburg, Virginia
September 13	Valley Regional Fall Rally	James Madison University
September 15	Virginia Scene Mailing	Affiliated Chapters
September 29	Regional Fair & Technosphere Management Meeting	CTE Resource Center, Richmond
October 15	Virginia TSA Addendum Available Online	www.vatsa.org
October 18	South Central Regional Fall Rally	Virginia Aviation Museum
October 24- 25	Virginia TSA Leadership Academy	Sheraton Premier at Tyson's Corner Vienna, Virginia
October 29	Southwestern Regional Fall Rally	Abingdon High School
November 1	Northern Regional Fall Rally	H. H. Poole Middle School (a.m.) Stafford County National Museum of Marine Corp. (p.m.) Triangle
November 1	Tidewater Regional Fall Rally	Jamestown High School
November 8	Blue Ridge Regional Fall Rally	Virginia Western Community College
November 14	Virginia Scene Articles Due	tsa@vatsa.org
November 15	Executive Council Meeting	Roanoke
November 17	Deadline for Affiliation for Uninterrupted Service	Nationwide
December 12	Virginia Scene Mailing	Affiliated Chapters
January 15-16	VACTE Legislative Seminar	Richmond
January 23	Deadline for Affiliation in Order to Compete at Regional Fairs and Technosphere	Statewide
February 6	Deadline for Registration for the Regional Fairs	Statewide

Visit www.vatsa.org to keep informed of the most up-to-date happenings.

Last updated on 09/24/08

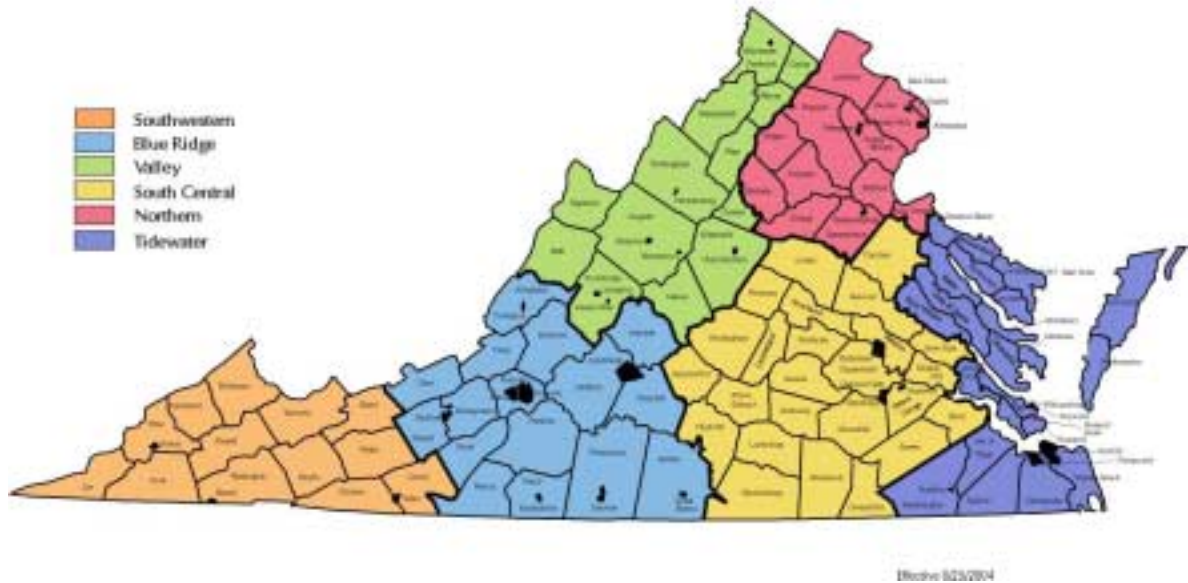
Virginia TSA Calendar of Events 2008-2009

Date	Event	Location
February 6	Regional Officer Candidate Application Due	Statewide
February 6	Virginia Scene Articles Due	tsa@vatsa.org
February 9-13	Career and Technical Education Week	www.acteonline.org
February 12-14	Children's Engineering Convention	Holiday Inn Kroger
February 16-20	National Engineers' Week	www.eweek.org
February 21	Executive Council Meeting	Colonial Forge High School
March 7	Blue Ridge Regional Spring Rally	Patrick Henry High
March 7	South Central Regional Spring Rally	Highland Springs High School
March 7	Southwestern Regional Spring Rally	Lebanon High School
March 7	Tidewater Regional Spring Rally	Jamestown High School
March 7	Valley Regional Spring Rally	Turner Ashby High School
March 14	Northern Regional Spring Rally	Mountain View High School
March 16	Virginia Scene Mailing	Affiliated Chapters
March 26-28	ITEA Conference	Louisville, KY
April 3	Virginia Scene Articles Due	tsa@vatsa.org
April 3	Deadline for Technosphere Registration	Statewide
April 3	State Officer Candidate Application Due	Statewide
April 24-28	National TSA Week	Nationwide
May 1-3	Technosphere 2009	Sheraton Premier at Tyson's Corner Vienna, Virginia
May 15	Virginia Scene Mailing	Affiliated Chapters
June 5-7	New Officers Leadership Workshop	Richmond
June 28-July 2	National TSA Conference	Denver, CO

NOTE: It is important that local chapters read and adhere to all requirements of the Virginia TSA constitution and bylaws pertaining to programs and events during the school year.

Visit www.vatsa.org to keep informed of the most up-to-date happenings.

Last updated on 09/24/08



The Virginia Association
of the Technology Student Association
is proud to announce the ...

2008 Regional Fall Leadership Rallies

<u>Region</u>	<u>Date</u>	<u>Location</u>
Blue Ridge	November 8	Virginia Western Community College
Northern	November 1, 2008	H. H. Poole Middle School (a.m.) Stafford Co. National Museum of Marine Corp. (p.m.) Triangle
South Central	October 18, 2008	Virginia Aviation Museum
Southwestern	October 29, 2008	Abingdon High School Washington County
Tidewater	November 1, 2008	Jamestown High School
Valley	September 13, 2008	James Madison University

Registration packets will not be mailed.
For more information, visit www.vatsa.org for a registration
packet.

The Virginia Association of the
Technology Student Association
is proud to announce the ...

2009 Regional Spring Fairs

The spring fairs provide a chance for students to showcase their knowledge of technological activities for the year. The six regional events feature competitions, regional officer elections, and technology learning experiences. Students will be recognized for outstanding achievement in over thirty regional events. Only the top three finishers in these specific regional contests will advance to statewide competition at Technosphere. We invite you and your students to participate at this year's regional fair to demonstrate each student's technological capability. Outstanding Virginia TSA members are encouraged to run for a regional or state TSA officer position. Download the ***Virginia TSA Addendum*** to find out which events are held at regionals and other Virginia specific information for competition.

<u>Region</u>	<u>Date</u>	<u>Location</u>
Blue Ridge	March 7	Patrick Henry High School Roanoke City
Northern	March 14	Mountain View High School Stafford County
South Central	March 7	Highland Springs High School Henrico County
Southwestern	March 7	Lebanon High School Russell County
Tidewater	March 7	Jamestown High School Williamsburg-James City County
Valley	March 7	Turner Ashby High School Rockingham County

**The regional fair packet will be available online.
Visit www.vatsa.org for more information.**

Technology Student Association

The Virginia Association of the Technology Student Association
Welcomes you to...



2008-2009 Virginia TSA Executive Council

Technosphere '09

WHAT: Virginia TSA State Leadership Conference

WHERE: Sheraton Premier at Tyson's Corner, Vienna

WHEN: Friday, May 1, 2009 - Sunday, May 3, 2009

WHO: Technology students, advisors, chaperones, and parents

WHY: Compete, meet new friends, and elect the new student leaders for TSA in Virginia



Frequently Asked Questions

When do I need to affiliate?

Affiliate as soon as possible so your students can receive the full benefit of membership at the Regional, State, and National level. If you affiliate prior to November 17, you will receive uninterrupted service. This means, you will receive recognition of continuous annual chapter affiliation, a gold seal affiliation certificate, and a complimentary copy of the 2008/09 TSA Information Directory from National TSA. You will also receive 10 copies of each issue of the Virginia Scene for your chapter once you affiliate.

What is the cost to affiliate?

The membership costs are \$11 for individual membership and \$425 for CAP membership.

What are the benefits of the Chapter Affiliation Program (CAP)?

It provides a means for all the technology education students in your school to affiliate at a much lower cost. If you join as a CAP member, your chapter roster may be updated at any time without an additional charge. This is especially helpful when you have technology classes that are 6, 9, or 18 weeks long.

When affiliating as a CAP member, do I need to send the chapter roster?

As a CAP member, your entire school is affiliated. Send National TSA your technology education roster from all your classes. If you have more than one technology teacher in your school, provide their rolls also. This will allow any student enrolled in technology education to become an active member during the school year.

What does TSA offer my students?

Access to the national TSA programs, 6 regional fall leadership rallies, 6 regional spring fairs, Technosphere, the Virginia Scene, recognition, leadership opportunities, scholarships, and a way to explore the technology activities in a competitive environment.

How are the regional and state event fees used?

The regional and state registration fees provide for contest materials, plaques and trophies, mailing fees, copy costs, facility rental cost, custodial fees, and much more. The fees also provide Virginia TSA funds to provide services such as to print and distribute the newsletter, hold Executive Council meetings, and maintain an independent website.

How do I receive more information about regional events?

Visit www.vatsa.org or call the Virginia TSA office at (804) 524-8989 ext 1119. Regional information packets are posted on line for affiliated chapters at least 30 days prior to the event and can be found at the Virginia TSA website.

How do my students get involved in the leadership aspects of Virginia TSA?

Take them to the Leadership Academy. Ask them to join a state or regional committee. Read the committee reports online to learn more about the opportunities available. To nominate a student, send their name, chapter, email, advisor, and committee name to tsa@vatsa.org. Nominate your local student leaders for regional or state office. Download the regional or state officer application at www.vatsa.org.

How do I know which contests are offered at the regional fairs?

The addendum provides contest information for the regional and state competitive events. The addendum will be available online after national guidelines are released in September.

Do the contest requirements change at regional and state competitions?

Adjustments must be made to some competitive events in order to comply with Virginia requirements. Some contests are developed and only offered in Virginia. The addendum contains updates on the regional and state contests.